

BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY
Of the State of Arkansas

August 31st, 2023 Board of Directors' Meeting
Meeting Minutes

Board of Directors' Meeting for August 31st, 2023 was called to order by Chairman Boston at 1012 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Mike Taggart.

Directors and/or Alternates

Bella Vista POA	Charlie Holt
BCWD #1	William Putman
Centerton	Malcolm Attwood
Decatur	James Boston
Gentry	Rick Craft
Garfield/Gateway/Lost Bridge	Gary Blackburn
Gravette	Tim Dewitt
Highfill	Dustin Karhl
Lincoln	Herb England
Pea Ridge	ABSENT
Prairie Grove	Chuck Wiley
WWA	Mick Wagner
Westville	Zeb Black

Others in attendance included Manager Borman, Jana Wright, and Eddie Cooper from BWRPWA, Matt Dunn and Josh Moore from Crist Engineer, Douglas Sutton from City of Garfield, James Clark from City of Tontitown, and Mike Taggart from Bella Vista POA,

The minutes from the July 27th, 2023 Board Meeting were discussed. On a motion made by Director Blackburn and a second by Director Craft, the July 27th, 2023 minutes were approved unanimously.

Treasurers' Report – Treasurers' Report was given by Director Craft, which included for the period of July 21st, 2023 through August 22nd, 2023. Director Craft discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 19605-19666. Director Craft then discussed with the Board the financials, which included a Profit and Loss Statement including the FY 2023 budget, Profit and Loss with Previous Year Comparison, and a Balance Statement. After Board discussion, Director Blackburn made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 19605-19666 and the financials as presented. A second was made by Director England. The motion was approved unanimously.

Matt Dunn with Crist Engineers then gave the update on current ongoing projects:

4 MG Composite Elevated Water Storage Tank

- Steel work has progressed. Cone and vertical steel assembled. Welding out the plates now.
- Notice of Award issued on October 28, 2022.
- Contract Time – 750 Calendar Days
- Substantial Completion Date – October 9, 2024
- Final Completion Date – November 28, 2024
- Contract Amount - \$12,726,000.00
- Change Order #1 - \$12,233.00
- Revised contract Amount - \$12,738,233.00
- Pay Application #9 - \$173,496.88
- Total Payment to Date - \$6,479,927.12

- *Balance Remaining - \$3,479,927.12*
- *Submittals and RFI review ongoing.*
- *Project is on schedule.*
- *See attached updated construction schedule from Landmark*

3 MG Clearwell

- *Preload has put all the wall panels in place and have placed some sidewall shotcrete. Roof structure is being formed and could pour some this week.*
- *Notice of Award – September 22, 2022*
- *Contract Time – 363 calendar days*
- *Substantial Completion Date – February 6, 2024*
- *Final Completion Date – March 10, 2024*
- *Contract Amount - \$5,132,000.00*
- *Change Order #1 - \$37,511.00*
- *Current Contract Amount - \$5,169,511.00*
- *Pay Application #7 - \$454,708.00*
- *Total Payment to Date - \$3,213,451.00*
- *Balance Remaining - \$1,956,060.00*
- *Project is on schedule.*
- *See attached updated construction schedule from Preload.*

High Service Pump Station and Electrical Upgrades

- *Final site plan, structural, HVAC, and building revisions completed. Electrical design under way once the new VFD and Control Valve Narrative is completed and approved. Plans and spec being readied to be sent to ADOH for approval. Will get with staff on anticipated final review and comments before bidding.*
- *Carroll Electric has finished the relocation of the electric service for HSPS. Future substation location, construction, and contractual requirements are pending. A meeting with Carroll Electric is being scheduled to discuss the new power substation and related issues.*
- *HSPS will utilize VFD's per Carroll Electric requirement on at least the first two pumps.*
- *Generator and Switchgear has been ordered per the proposal at the last meeting. Waiting on submittals. responsibility of payment, acceptance, and installation of generator and switchgear will be included in the HSPS bid package and turned over to the contractor in the future.*
- *VFD and Pump Control Valve narrative is being revised as per meeting with Staff and Electrical Engineer. Once finalized, final electrical design will be completed and project will be readied for bid.*
- *The HSPS will have capacity for eight pumps. There are two pumps with the initial construction of the station and future pumps will be added as demand requires.*
- *Coordinating Garfield/Gateway system surge tank technical requirements with Pulsco and ETEC. 1500 Hydropneumatic Surge Tank will be housed inside the HSPS building.*
- *Utilization of Direct Procurement of materials when possible:*
 - *Yard Piping – bid contracts executed and reviewing submittals. Some materials have been delivered to the site, including large diameter valves.*
 - *Pumps and Motors – bid contracts executed and reviewing submittals.*
 - *Electrical Allowance (generator and switchgear) – Generator and Switchgear proposal signed per board approval at July's Board Meeting.*
- *Yard piping procurement for (steel pipe, fittings, and valves)*
 - **Ferguson Waterworks**
 - *Notice of Award – January 26, 2023*
 - *Notice to Proceed – February 23, 2023*
 - *Contract Time – 284 calendar days*
 - *Final Completion Date – November 20, 2023*
 - *Contract Amount - \$2,809,734.00*

- *High Service Pumps procurement (2 pumps w/ motors)*
 - **Tencarva Machinery**
 - *Notice of Award – February 22, 2023*
 - *Contract Time – 361 calendar days*
 - *Final Completion Date – February 18, 2024*
 - *Contract Amount - \$1,018,816.00*

Parallel 54" Transmission Line – Phase 1

- *The project has been split into two contracts – Phase 1A and Phase 1B.*
- **Phase 1A – KAJACS Construction**
 - *Notice to Proceed – September 5, 2023*
 - *Contract Time – 450 calendar days*
 - *Substantial Completion Date – October 9, 2024*
 - *Final Completion Date – November 28, 2024*
 - *Original Contract Amount - \$11,820,000.00*
 - *Pay Application #1 - \$237,500.00*
 - *Total Payment to Date - \$237,500.00*
 - *Balance Remaining - \$11,582,500.00*
- **Phase 1B – KAJACS Construction**
 - *Notice to proceed – September 5, 2023*
 - *Contract Time – 450 calendar days*
 - *Substantial Completion Date – October 9, 2024*
 - *Final Completion Date – November 28, 2024*
 - *Original Contract Amount - \$11,820,000.00*
 - *Pay Application #1 - \$114,000.00*
 - *Total Payment to Date - \$114,000.00*
 - *Balance Remaining - \$11,706,000.00*
- *Construction is to begin in September. Clearing and construction setup are the first steps. Pipe delivery expected sometime in the November – December time frame.*
- *Property owners Davis and Farris order of possessions have been received. The judge has setup a zoom hearing on September 26 for status updates and to schedule trials.*
- *Arkansas Department of Health approval received.*
- *ARDOT permits have been obtained for the two road crossings.*
- *Benton County Road Permits have been obtained – Open Cut of all roads.*
- *Awaiting final word on Railroad permit from A&M Railroad.*
- *Regulatory permitting proposed is Nation-Wide Permit (NWP) – 58.*
- *Numerous submittals have been reviewed and approved.*
- *Design calculation submittals approved for pipe manufacturer. Lay schedules for both contract sections have been submitted and are being reviewed for approval.*

Matt Dunn then discussed with the Board Task Order #9, which is a service agreement between BWRPWA and Crist Engineers for engineering services rendered toward the Parallel Water Transmission Line Improvements – Phase 2 and defines the Engineer's responsibilities. Manager Borman recommended to the Board to approve Task Order #9 as presented. Pricing for engineering services towards parallel line phase 1B came in at \$2,700,000.00, which is the same price as parallel line phase 1A and will be paid out of bond funds. After board discussion, Director Blackburn made a motion to approve and accept Task Order #9 as presented. A second was made by Director Craft. Motion passed unanimously.

Parallel 54" Transmission Line – Phase 2

- *Route for first 6+/- miles confirmed with staff. Plan work has begun on the initial route. Will go over plans with staff to review final placement before beginning survey and easement prep work.*

- Phase 3 – Route for next segment to Centerton is under final study review and will get with staff soon to go over proposed route.
- Phase 4 – Route for Centerton to Decatur will follow soon.
- Route determination for remainder is underway. Processing the entire route in sections for staff approval to begin drafting and layout work on each segmented section as soon as possible. This will lead to beginning the easement acquisition quicker in segments rather than the entire length of the 54" water main.

New Beaver Lake Intake Structure and Raw Water Line

- 48" raw water line route from existing intake structure to treatment plant being finalized so layout and easement research can begin. Staff will approve of route before beginning plan and easement preparation.
- Route will need to be surveyed so that the route can be finalized and easements can then be written and obtained.
- Intake Structure site access has been surveyed with building points and locations of 3 geotech bores. Site has been cleared of timber so that Geotech work can begin. Geotech work should begin in the next couple of weeks for the intake site by Palmerton and Parrish, Inc. of Missouri.
- During intake design, a new chlorine dioxide facility will be developed to handle the increase in flow.

Lagoon Maintenance Project

- Established a maintenance project to remove sludge, modify the grades along the existing lagoon roads, improve drainage, modify flow control structures, and install riprap for slope protection on lagoon levees.
- Survey work at site complete
- Design plans at 85% for lagoon maintenance project.
- Working on pricing and a plan for construction.

Matt Dunn then discussed the quotes received by KAJACS Contractors for the rehab of one of the existing ponds and installation of yard piping on the premises of BWRPWA. The quote for rehabbing the existing pond came in at \$1,010,000.00 and the quote for installation of yard piping for various projects that start on the premises of BWRPWA came in at \$980,000.00. Manager Borman mentioned that once the work was done on the existing pond, it would look like the new ponds and the second existing pond could be rehabbed in 2024. Manager Borman asked the Board to consider paying for the pond rehab with funds from the CIP account and paying for installation of yard piping with Bond funds. After Board discussion, Director Blackburn made a motion to approve and accept quotes from KAJACS Contractors for the rehab of one existing pond to be paid with funds from the CIP account and installation of yard piping to paid with Bond funds. A second was made by Director Holt. Motion carried unanimously.

Decatur Land Purchase and Geotech Testing – Manager Borman then gave the update on the Decatur Land Purchase. The Geotech work has been completed on the property and the report looks good. There has been a hangup with the purchase of the property due to a lot split needing to be done. Twelve Stones Ranch will have to submit the application for the lot split due to ownership. With regards to the application, it cannot be done administratively through City of Decatur, it has to be submitted to and approved by Benton County Planning Commission. Once the lot split application has been approved, the sale of the property will move forward and be finalized.

Operations' Report for July 2023 – Manager Borman then gave the Operations' and Managers Report, which is herein included as part of the official minutes. Manager Borman mentioned to the Board that he would like to schedule a meeting with the Finance and Personnel Committee before the October board meeting (early October) to review the FY 2024 draft budget. Work on the FY 2024 budget to begin after the Labor Day weekend.

Staff Retirement – Manager Borman announced to the Board that Steve Davis (Maintenance Supervisor) has retired from BWRPWA. There will be a luncheon after the September board meeting to honor Steve Davis for 24 years of service to BWRPWA. All are invited to attend and an email will be sent out as a reminder.

Being no further business before the Board, Director Karhl made a motion to adjourn at 1059 hours. A second was made by Director Wiley. Motion carried unanimously and the meeting was adjourned.

NEXT BOARD MEETING – SEPTEMBER 28th, 2023

Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority
SKK: JKW