

BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY
Of the State of Arkansas

June 22nd, 2023 Board of Directors' Meetings
Meeting Minutes

Board of Directors' Meeting for June 22nd, 2023 was called to order by Chairman Taggart at 1001 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Chairman Taggart.

Directors and/or Alternates

Bella Vista POA	Mike Taggart
BCWD #1	Jacob Davis
Centerton	Malcolm Attwood
Decatur	James Boston
Gentry	Rick Craft
Garfield/Gateway/Lost Bridge	Gary Blackburn
Gravette	Richard Sutherland
Highfill	ABSENT
Lincoln	Herb England
Pea Ridge	ABSENT
Prairie Grove	ABSENT
WWA	Mick Wagner
Westville	Zeb Black

Others in attendance included Manager Borman, Jana Wright, and Eddie Cooper from BWRPWA, Matt Dunn, James Martin, Dean Kendrick, and Josh Moore from Crist Engineers, Charlie Holt from Bella Vista POA, and James Clark and Zak Johnston from City of Tontitown.

The minutes from the May 25th, 2023 Board Meeting were discussed. On a motion made by Director Craft and a second by Director Attwood, the May 25th, 2023 minutes were approved unanimously.

Treasurers' Report – Treasurers' Report was given by Director Craft, which included for the period of May 19th, 2023 through June 14th, 2023. Director Craft discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 19498-19547. Director Craft then discussed with the Board the financials, which included a Profit and Loss Statement including the FY 2023 budget, Profit and Loss with Previous Year Comparison, and a Balance Statement. Director Craft stated that the P&L statement including the FY23 budget that the Board received was off on percentages and calculations, and that he had prepared a revised copy to present to the Board, replacing the one that the Board had previously received. After Board discussion, Director Blackburn made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 19498-19547 and the financials as presented and corrected. A second was made by Director Sutherland. The motion was approved unanimously.

Matt Dunn with Crist Engineers then gave the update on current ongoing projects:

Sludge Lagoons and Site Grading

- KAJACS is complete.
 - Waiting on final paperwork and final pay estimate to close out the project
- The new lagoons were placed in service March 2023
- Substantial Completion Date – October 9, 2022
- Final Completion Date – November 9, 2022
- Contract Amount - \$4,125,000.00
- Pay Application #13 - \$251,375.00

- Total Payment to Date (pending) - \$4,125,000.00

4 MG Composite Elevated Water Storage Tank

- Landmark has poured all lifts for the walls.
- The dome is complete.
- Steel work has begun, and the perimeter cone is complete around the steel bowl.
- Notice of Award issued on October 28, 2022.
- Contract Time – 750 Calendar Days
- Substantial Completion Date – October 9, 2024
- Final Completion Date – November 28, 2024
- Contract Amount - \$12,726,000.00
- Pay Application #7 - \$1,180,852.90
- Total Payment to Date - \$8,218,678.00
- Balance Remaining - \$4,507,322.00
- Submittals and RFI review ongoing.
- Project is on schedule.
- See attached updated construction schedule from Landmark

3 MG Clearwell

- Preload site subcontractor has excavated the site, foundation course, aggregate backfill installed and compacted, installed the base piping and tank drain piping. Crews are on site tying rebar for the floor and beginning to pour wall panels.
- Notice of Award – September 22, 2022
- Contract Time – 363 calendar days
- Substantial Completion Date – February 6, 2024
- Final Completion Date – March 10, 2024
- Contract Amount - \$5,132,000.00
- Change Order #1 - \$37,511.00
- Current Contract Amount - \$5,169,511.00
- Pay Application #5 - \$138,472.00
- Total Payment to Date - \$1,633,601.00
- Balance Remaining - \$3,535,910.00
- Project is on schedule.
- See attached updated construction schedule from Preload.

High Service Pump Station and Electrical Upgrades

- Final site plan, structural and building revisions being made to plans. Plans being sent to Mechanical and Electrical engineers for final designs. Will get with staff on anticipated final review and comments before bidding.
- Carroll Electric has finished the relocation of the electric service for HSPS. Future substation location, construction, and contractual requirements are pending.
- HSPS will utilize VFD's per Carroll Electric requirement on at least the first two pumps.
- Revised FDS (Functional Design Specification) has been supplied by Electrical Engineer and has been submitted to staff for review. Once review is finalized of FDS, the switchgear and generator equipment will be finalized through Kohler and Electrical Engineer.
- VFD and Pump Control Valve narrative being revised to send to staff for review. There are ongoing discussions with staff to finalize the electrical scope for this project.
- The metal building system will consist of open web steel joist framing with standing seam metal roof. Colors and finishes to match existing buildings.
- The HSPS will have capacity for eight pumps. There are two pumps with the initial construction of the station and future pumps will be added as demand requires.

- *Coordinating Garfield/Gateway system surge tank technical requirements with Pulsco and ETEC. 1500 Hydropneumatic Surge Tank will be housed inside the HSPS building.*
- *Preparing design and construction documents.*
- *Utilization of Direct Procurement of materials when possible:*
 - *Yard Piping – bid, contracts, executed and reviewing submittals.*
 - *Pumps and Motors – bid, contracts executed and reviewing submittals.*
 - *Electrical Allowance – Meeting with Brown Engineers and BWRPWA staff to approve drawings for equipment occurred on April 20th, 2023 and anticipated final FDS being reviewed currently.*
 - *Switchgear*
 - *Generator*
- *Yard piping procurement for (steel pipe, fittings, and valves)*
 - **Ferguson Waterworks**
 - *Notice of Award – January 26, 2023*
 - *Notice to Proceed – February 23, 2023*
 - *Contract Time – 284 calendar days*
 - *Final Completion Date – November 20, 2023*
 - *Contract Amount - \$2,809,734.00*
- *High Service Pumps procurement (2 pumps w/ motors)*
 - **Tencarva Machinery**
 - *Notice of Award – February 22, 2023*
 - *Contract Time – 361 calendar days*
 - *Final Completion Date – February 18, 2024*
 - *Contract Amount - \$1,018,816.00*

Parallel 54" Transmission Line – Phase 1

- *The project has been split into two contracts – Phase 1A and Phase 1B.*
- *The project has been bid on. KAJACS Contractors was rewarded the bid on both contracts.*
- *Construction Contract for Phase 1A is \$11,820,000.00*
- *Construction Contract for Phase 1B is \$11,820,000.00*
- *Preconstruction Conference set for July 10, 2023 at 1:00 pm.*
- *Cross connection locations between the proposed 54" and existing 36" lines will be located at the following locations:*
 - *Water Treatment Plant*
 - *East Side of Landers Road on Parcel 28*
 - *East Side of Lewis Lane on Parcel 48*
- *Design and construction document package submitted to ADOH permitting on March 9, 2023. Resubmittal to ADOH comments completed on May 4, 2023. Comment letter received May 26, 2023 with 4 comments remaining. Response to final 4 comments sent in earlier this week. Anticipate final approval soon.*
- *There are a total of 48 parcels for Phase 1 alignment and a total of 46 parcels have been acquired. Davis and Faris remain.*
- *Parcels 25 and 33 are in condemnation proceedings.*
- *Regulatory permitting proposed is Nation-Wide Permit (NWP)-58.*
- *ARDOT permits have been obtained for the two road crossings.*
- *Benton County Road Permits have been obtained – Open Cut of all roads.*
- *Awaiting final word on Railroad permit from A&M Railroad.*
- *Submittal review process started.*
- *Design calculation submittals approved for pipe manufacturer*
- *Anticipated pipe delivery October/November time frame.*

Parallel 54" Transmission Line – Phase 2

- *Route for first 6+/- miles confirmed with staff. Plan work beginning on this initial route.*

- *Route determination for remainder is underway. Processing the entire route in sections for staff approval to begin drafting and layout work on each segmented section as soon as possible. This will lead to beginning the easement acquisition quicker in segments rather than the entire length of the 54" water main.*

New Beaver Lake Intake structure and Raw Water Line

- *48" raw water line route from existing intake structure to treatment plant being finalized so layout and easement research can begin. Staff will approve the route before beginning plan and easement preparation.*
- *Intake structure site access will be cleared soon so that Geotech work at the Intake site can be started. Once Geotech work has begun, will be ready to start the permitting and design process for Intake Structure and remainder of the raw water line to the plant.*
- *During Intake design, a new chlorine dioxide facility will be developed to handle the increase in flow.*
- *Planning for starting Geotech work soon.*
- *Easement preparation will begin soon and then the acquisition process can begin for the new raw water line, so that the easement corridor can be obtained.*

Lagoon Maintenance Project

- *Established a maintenance project to remove sludge, modify the grades along the existing lagoon roads, improve drainage, modify flow control structures, and install riprap for slope protection on lagoon levees.*
- *Survey work to begin soon to get existing site conditions established and to allow for design for maintenance project to be designed.*

Operations and Managers Report for May 2023 – *Manager Borman then gave the Operations' and Managers Report, which is herein included as part of the official minutes.*

Decatur Property – *Manager Borman then addressed the Board with an update on the property for sale by Twelve Stones Ranch. The property owners would not come down on the price per acre – still stands at \$89,000.00 an acre, but the property owners were agreeable to restructuring the property line that would better suit BWRPWA. Surveying and Geotech study will be done. Closing costs will be split between the two parties.*

Being no further business before the Board, Director Blackburn made a motion to adjourn at 1052 hours. A second was made by Director Attwood. Motion passed unanimously and the meeting was adjourned.

NEXT BOARD MEETING – JULY 27th, 2023

Respectfully Submitted,

*Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority
SKK: JKW*