

**BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY**  
*Of the State of Arkansas*

**October 26<sup>th</sup>, 2023 Board of Directors' Meeting**  
**Meeting Minutes**

Board of Directors' Meeting for October 26<sup>th</sup>, 2023 was called to order by Chairman Boston at 1001 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Director Blackburn.

**Directors and/or Alternates**

Bella Vista POA .....	Charlie Holt
BCWD #1 .....	Jacob Davis
Centerton .....	Malcolm Attwood
Decatur .....	James Boston
Gentry .....	ABSENT
Garfield/Gateway/Lost Bridge .....	Gary Blackburn
Gravette .....	ABSENT
Highfill .....	Dustin Kahrl
Lincoln .....	Herb England
Pea Ridge .....	ABSENT
Prairie Grove .....	ABSENT
WWA .....	ABSENT
Westville .....	ABSENT

Others in attendance included Manager Borman, Jana Wright, and Eddie Cooper from BWRPWA, Matt Dunn, Josh Moore, and Jonathan Brewer from Crist Engineer, James Clark and Zac Johnston from City of Tontitown, William Putman from BCWD #1, Richard Crow from Regions Bank, and Douglas Sutton from City of Garfield

The minutes from the September 28<sup>th</sup>, 2023 Board Meeting were discussed. On a motion made by Director Blackburn and a second by Director Kahrl, the September 28<sup>th</sup>, 2023 minutes were approved unanimously.

**Treasurers' Report** – Treasurers' Report was given by Manager Borman, which included for the period of September 21<sup>st</sup>, 2023 through October 18<sup>th</sup>, 2023. Manager Borman discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 19712-19758. Manager Borman then discussed with the Board the financials, which included a Profit and Loss Statement including the FY 2023 budget, Profit and Loss with Previous Year Comparison, and a Balance Statement. After Board discussion, Director Blackburn made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 19712-19758, and the financials as presented. A second was made by Director Holt. The motion was approved unanimously.

**Matt Dunn with Crist Engineers then gave the update on current ongoing projects:**

**4 MG Composite Elevated Water Storage Tank**

- Steel work is complete for the cone and vertical steel.
- Notice of Award issued on October 28, 2022.
- Contract Time – 755 Calendar Days
- Substantial Completion Date – October 14, 2024
- Final Completion Date – December 3, 2024
- Contract Amount - \$12,726,000.00
- Change Order #1 - +\$12,233.00
- Change Order #2 - -\$15,022.00
- Revised contract Amount - \$12,723,211.00

- Pay Application #11 - \$122,246.00
- Total Payment to Date - \$9,775,558.23
- Balance Remaining - \$2,947,652.77
- Submittals and RFI review ongoing.
- Project is on schedule.
- Steel welding demobilization complete.
- Painting pre-construction meeting today.
- Painting preparation is scheduled to begin next week.
- See attached updated construction schedule from Landmark

### **3 MG Clearwell**

- Roof complete. Wire wrapping ongoing.
- Wire wrapping ongoing
- Notice of Award – September 22, 2022
- Contract Time – 363 calendar days
- Substantial Completion Date – February 6, 2024
- Final Completion Date – March 10, 2024
- Original Contract Amount - \$5,132,000.00
- Change Order #1 - \$37,511.00
- Current Contract Amount - \$5,169,511.00
- Pay Application #9 - \$427,291.00
- Total Payment to Date - \$3,974,097.00
- Balance Remaining - \$1,195,414.00
- Project is on schedule.
- Preload anticipates tank completion in November.
- See attached updated construction schedule from Preload.

### **High Service Pump Station and Electrical Upgrades**

- Final site plan, structural, HVAC, and building revisions completed. Electrical design underway. The VFD and Control Valve Narrative is completed and approved.
- Drawings and specifications at ADOH for approval. Review letter received.
- Carroll Electric has finished the relocation of the electric service for HSPS. Future substation location, construction, and contractual requirements are pending. A meeting with Carroll Electric was held on September 21 to discuss the new power substation and related issues.
- Generator and Switchgear has been ordered per the proposal at the last meeting. Waiting on submittals. Responsibility of payment, acceptance, and installation of generator and switchgear will be included in the HSPS bid package and turned over to the contractor in the future.
- VFD and Pump Control Valve narrative has been approved by staff.
- Yard piping procurement for (steel pipe, fittings, and valves)
  - **Ferguson Waterworks**
    - Notice of Award – January 26, 2023
    - Notice to Proceed – February 23, 2023
    - Contract Time – 284 calendar days
    - Final Completion Date – November 20, 2023
    - Contract Amount - \$2,809,734.00
    - Pay Application #1 - \$1,614,899.65
    - Total payment to date - \$1,614,899.65
    - Balance remaining - \$1,194,834.35
- Generator and Switchgear Procurement
  - **Nixon Power – Direct Procurement from Kohler**
  - Proposal Executed – August 2, 2023

- Estimated Deliveries
  - Approved Submittals – December 1, 2023
  - Generator – February 10, 2025
  - Switchgear – August 25, 2025
  - Permanent Load Bank – May 28, 2024
- Contract Amount with Estimated Tax - \$5,292,250.00
- High Service Pumps Procurement (2 pumps w/ motors)
  - **Tencarva Machinery**
  - Notice of Award – February 22, 2023
  - Contract Time – 361 calendar days
  - Final Completion Date – February 18, 2024
  - Contract Amount - \$1,018,816.00

### **Parallel 54" Transmission Line – Phase 1**

- The project has been split into two contracts – Phase 1A and Phase 1B.
- **Phase 1A – KAJACS Construction**
  - Notice to Proceed – September 5, 2023
  - Contract Time – 450 calendar days
  - Substantial Completion Date – October 9, 2024
  - Final Completion Date – November 28, 2024
  - Original Contract Amount - \$11,820,000.00
  - Change Order #11 (yard piping) - \$980,000.00
  - Current Contract Amount - \$12,800,000.00
  - Pay Application #2 - \$380,000.00
  - Total Payment to Date - \$617,500.00
  - Balance Remaining - \$12,182,500.00
  - Surveying, layout, route clearing underway
  - Pipe delivery expected late this year. Encasement piping on site.
  - Yard Piping project – Change Order \$980,000.00
    - Waiting on pipe delivery.
- **Phase 1B – KAJACS Construction**
  - Notice to proceed – September 5, 2023
  - Contract Time – 450 calendar days
  - Substantial Completion Date – October 9, 2024
  - Final Completion Date – November 28, 2024
  - Original Contract Amount - \$11,820,000.00
  - Change Order #1 (lagoon maintenance) - \$856,125.00
  - Current Contract Amount - \$12,676,125.00
  - Pay Application #2 - \$483,075.00
    - Payment from Bond Funds - \$292,125.00
    - Payment from BWRPWA Funds - \$190,950.00
  - Total Payment to Date - \$597,075.00
  - Balance Remaining - \$12,079,050.00
  - Surveying, layout, route clearing underway
  - Lagoon Maintenance Project – Changed Order \$856,125.00
    - Dam built / Ravine cleared
    - Sediment being hauled from lagoon to head of ravine for drying before pushing into ravine (likely next summer)
    - Parshall Flume removed

### **Parallel 54" Transmission Line – Phase 2**

- Route for first 7.25+/- miles confirmed with staff. Plan work has begun on this initial route.

- *Field surveying work has begun.*
- *Phase 3 – Route for next segment to Centerton is under final study review and will get with staff soon to go over proposed route.*
- *Phase 4 – Route for Centerton to Decatur will follow soon.*
- *Route determination for remainder is underway. Processing the entire route in sections for staff approval to begin drafting and layout work on each segmented section as soon as possible. This will lead to beginning the easement acquisition quicker in segments rather than the entire length of the 54" water main.*

**New Beaver Lake Intake Structure and Raw Water Line**

- *48" raw water line route from existing intake structure to treatment plant being finalized so layout and easement research can begin. Staff will approve of route before beginning plan and easement preparation.*
- *Route will need to be surveyed so it can be finalized, and easements can then be written and then begin to be obtained.*
- *Geotechnical boring work is completed. Samples are now in Springfield being logged and tested by Palmerton and Parrish, Inc. of Missouri.*
- *Meeting with BWRPWA staff and Carroll electric to discuss utilization of their ROW for water line placement. We will follow up with Carroll Electric with a final route for approval.*

**New Board Room / Training Facility**

- *Beginning work on design*

**Power Substation Land Acquisition**

- *Contract signed and accepted. Documents at WACO Title for title work and setup for closing. Closing expected in a couple of weeks.*

**Operations' Report for August 2023** – *Manager Borman then gave the Operations' and Managers Report, which is herein included as part of the official minutes.*

**FY 2024 Budget** – *Manager Borman stated that there was a joint Finance and Personnel Committee meeting on October 18<sup>th</sup>, 2023 at the Authority's Board Room at the Water Treatment Plant to review the FY 24f budget. After discussion of the FY 24 budget at this meeting, the Finance and Personnel Committee made a recommendation to approve and accept the FY 24 budget. After Board discussion of the FY 24 budget, Director Blackburn made a motion to approve and accept the FY 24 budget as presented. A second was made by Director Holt. The motion was approved unanimously.*

*Manager Borman mentioned to the Board that with the Thanksgiving Holiday approaching that the November board meeting should probably be moved to November 16 or possibly postponed until December. After Board discussion, Chairman Boston stated that the November board meeting has been cancelled and the next board meeting would be December 16<sup>th</sup> at 10:00 am.*

*Being no further business before the Board, Director Holt made a motion to adjourn at 1040 hours. A second was made by Director Blacburn. Motion carried unanimously and the meeting was adjourned.*

**NEXT BOARD MEETING – DECEMBER 14<sup>th</sup>, 2023**

*Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority  
SKK: JKW*