

BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY
Of the State of Arkansas

April 27th, 2023 Board of Directors' Meetings
Meeting Minutes

Board of Directors' Meeting for April 27th, 2023 was called to order by Chairman Taggart at 0930 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Chairman Taggart.

Directors and/or Alternates

Bella Vista POA	Mike Taggart
BCWD #1	Jerry Lovell
Centerton	Malcolm Attwood
Decatur	James Boston
Gentry	Rick Craft
Garfield/Gateway/Lost Bridge	Gary Blackburn
Gravette	Richard Sutherland
Highfill	Dustin Kahrl
Lincoln	Herb England
Pea Ridge	Ken Hayes
Prairie Grove	ABSENT
WWA	Zak Johnston
Westville	ABSENT

Others in attendance included Manager Borman, Jana Wright and Will Smith from BWRPWA, Matt Dunn, JP Martin, and Josh Moore from Crist Engineers, Bob Wright from Crews and Associates, Mick Wagner from WWA, Charlie Holt from Bella Vista POA, Douglas Sutton from City of Garfield, Brian Bahr from Halff Associates, and Chad Klingler from City of Centerton.

The minutes from the March 30th, 2023 Board Meeting were discussed. On a motion by Director Blackburn and a second by Director England, the March 30th, 2023 minutes were approved unanimously.

Treasurers' Report – Treasurers' Report was given by Director Craft, which included for the period of March 25th, 2023 through April 20th, 2023. Director Craft discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 19412-19453. Director Craft then discussed with the Board the financials, which included a Profit and Loss Statement including the FY 2023 budget, Profit and Loss with Previous Year Comparison, and a Balance Statement. After Board discussion, Director Blackburn made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 19412-19453 and the financials as presented. A second was made by Director Johnston. The motion was approved unanimously.

FY 2022 Annual Audit – Christopher Ward with Berry and Associates then discussed the FY 2022 Annual Audit, which is herein included as part of the official minutes. Christopher Ward mentioned that over all the FY 2022 audit was clean and no issues were found. After Board discussion of the FY 2022 audit, Director Craft made a motion to accept and approve the FY 2022 audit as presented. A second was made by Director Lovell. Motion passed unanimously.

Matt Dunn with Crist Engineers then gave the update on current ongoing projects:
Sludge Lagoons and Site Grading

- KAJACS is actively working on completing the access roads, handrails, finishing spreading topsoil on remaining areas in ravine, finishing grading, seeding, and sodding, dressing road around existing lagoon, and cleaning manholes and lids.

- *The new lagoons were placed in service last month.*
- *Substantial Completion Date – October 9, 2022*
- *Final Completion Date – November 9, 2022*
- *Contract Amount - \$4,125,000.00*
- *Pay Application #11 - \$189,389.36*
- *Total Payment to Date - \$3,747,987.50*
- *Balance Remaining - \$377,012.50*
- *Project is behind on the construction schedule.*
- *See the attached email explanation from Kajacs from this week.*

4 MG Composite Elevated Water Storage Tank

- *Landmark has poured all 6 pedestal lifts for the walls and is currently working on the haunch, then will pour the dome.*
- *Notice of Award issued on October 28, 2022.*
- *Contract Time – 750 Calendar Days*
- *Substantial Completion Date – October 9, 2024*
- *Final Completion Date – November 28, 2024*
- *Contract Amount - \$12,726,000.00*
- *Pay Application #5 - \$1,350,558.00*
- *Total Payment to Date - \$5,013,451.10*
- *Balance Remaining - \$7,712,548.90*
- *Submittals and RFI review ongoing.*
- *Project is on schedule.*
- *See attached updated construction schedule from Landmark*

3 MG Clearwell

- *Preload site subcontractor has excavated the site, foundation course, aggregate backfill installed and compacted, and installed the base piping and tank drain piping.*
- *Notice of Award – September 22, 2022*
- *Contract Time – 363 calendar days*
- *Substantial Completion Date – February 6, 2024*
- *Final Completion Date – March 10, 2024*
- *Contract Amount - \$5,132,000.00*
- *Change Order #1 - \$37,511.00*
- *Current Contract Amount - \$5,169,511.00*
- *Pay Application #3 - \$1,088,880.50*
- *Total Payment to Date - \$1,336,707.00*
- *Balance Remaining - \$3,832,804.00*
- *Project is on schedule.*
- *See attached updated construction schedule from Preload.*

High Service Pump Station and Electrical Upgrades

- *Operational Technical Memorandum was prepared for operational parameters, surge prevention, and control measures – reviewed with BWRPWA staff.*
- *Carroll Electric has begun the relocation of the electric service for the HSPS. Future substation location, construction, and contractual requirements are pending.*
- *Electrical systems to address operational control modifications identified in the electrical master plan are proposed with the HSP project. There are ongoing discussions with staff to finalize the electrical scope for this project.*
- *The metal building system will consist of open web steel joist framing with standing seam metal roof. Colors and finishes to match existing buildings.*

- *The HSP will have capacity for eight pumps. There are two pumps with the initial construction of the station and future pumps will be added as demand requires.*
- *Coordinating Garfield/Gateway system surge tank technical requirements with Pulsco and ETEC. 1500 Hydropneumatic Surge Tank will be housed inside the HSP building.*
- *Design coordination with mechanical, structural, and electrical engineers.*
- *Preparing design and construction documents.*
- *Utilization of Direct Procurement of materials when possible:*
 - *Yard Piping – bid, contracts, executed and reviewing submittals.*
 - *Pumps and Motors – bid, contracts executed and reviewing submittals.*
 - *Electrical Allowance – Meeting with Brown Engineers and BWRPWA staff to approve drawings for equipment occurred on April 20th, 2023.*
 - *Transformers*
 - *Switchgear*
 - *VFD's*
 - *Generator*
- *Yard piping procurement for (steel pipe, fittings, and valves)*
 - **Ferguson Waterworks**
 - *Notice of Award – January 26, 2023*
 - *Contract Time – 180 calendar days*
 - *Final Completion Date – August 22, 2023*
 - *Contract Amount - \$2,809,734.00*
- *High Service Pumps procurement (2 pumps w/ motors)*
 - **Tencarva Machinery**
 - *Notice of Award – February 22, 2023*
 - *Contract Time – 361 calendar days*
 - *Final Completion Date – February 18, 2024*
 - *Contract Amount - \$1,018,816.00*
 -

Easement Acquisition

- *There are a total of 48 parcels for Phase 1 alignment and a total of 46 parcels have been acquired. See attached Tracking Exhibit.*
- *Parcels 25 and 33 (Davis and Farris properties) are in condemnation proceedings.*
- *Ready for finalization of Phase 2 routing and easement acquisition.*

Parallel 54" Transmission Line – Phase 1

- *The project has been split into two contracts – Phase 1A and Phase 1B.*
- *The project is out for bid, with a bid opening date of May 24, 2023.*
- *Cross connection locations between the proposed 54" and existing 36" lines will be located at the following locations:*
 - *Water Treatment Plant*
 - *East Side of Landers Road on Parcel 28*
 - *East Side of Lewis Lane on Parcel 48*
- *Design and construction document package submitted to ADOH permitting on March 9, 2023. Resubmittal to ADOH comments expected this week.*
- *Regulatory permitting proposed is Nation-Wide Permit (NWP)-58.*
- *Preparing Preliminary Construction Notification (PCN) and determining NWP-58 specific requirements for permitting associated with environmental components such as endangered species, water quality, and wetlands delineation.*
- *GBMC has conducted the Wetlands Delineation study. Report received April 7, 2023.*
- *Earth and Science has completed the borings for the project and the geotechnical report has been delivered.*

- Corrosion Control Engineering will be performing a Corrosion Evaluation for the project upon completion of the geotechnical data for corrosion soil properties.
- Project schedule has been adjusted for design revisions, survey, environmental studies, and additional regulatory/permitting time.

Lagoon Maintenance Project

- Established a maintenance project to remove sludge, modify the grades along the existing lagoon roads, improve drainage, modify flow control structures, and install riprap for slope protection on lagoon levees.
- Delayed due to new lagoon project delays. Possible start on project – Fall 2023

Beaver Lake Intake Structures

- Ready to start permitting and design process for Intake Structure and Raw Water Line to the plant.
- Ready to begin easement preparation and acquisition for new raw water line.

Operations' Report – Manager Borman then gave the operations' report, which is herein included as part of the official minutes. Manager Borman then discussed with the Board the bids for a Dual Column GC/MS for HAA9 analysis. The bids received are as follows:

Shimadzu – Bid amount \$73,572.85

Agilent Technologies – Bid amount \$81,131.05

After discussion of both bids and brands, Director Hayes made a motion to authorize Manager Borman to purchase the Dual Column GC/MS from Agilent Technologies in the amount of \$81,131.05. A second was made by Director Kahrl. Motion carried unanimously.

Being no further business before the Board, Director Kahrl made a motion to adjourn at 1040 hours. A second was made by Director England. Motion passed unanimously and the meeting was adjourned.

NEXT BOARD MEETING – May 25th, 2023

Respectfully Submitted,

Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority
SKK: JKW