

BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY
Of the State of Arkansas

January 25th, 2024 Board of Directors' Meeting
Meeting Minutes

Board of Directors' Meeting for January 25th, 2024 was called to order by Chairman Boston at 1002 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Director Blackburn.

Directors and/or Alternates

Bella Vista POA	Charlie Holt
BCWD #1	William Putman
Centerton	Malcolm Attwood
Decatur	James Boston
Gentry	Rick Craft
Garfield/Gateway/Lost Bridge	Gary Blackburn
Gravette	ABSENT
Highfill	Dustin Kahrl
Lincoln	Herb England
Pea Ridge	Ken Hayes
Prairie Grove	ABSENT
WWA	ABSENT
Westville	Zeb Black

Others in attendance included Manager Borman, Jana Wright, Eddie Cooper, and Darrin Byrum from BWRPWA, Matt Dunn, Josh Moore, Jonathan Brewer, Dean Kendrick (via Phone), and JP Martin from Crist Engineer, James Clark from City of Tontitown, Bob Wright from Crews and Associates, and JR Nolan from AirMed Care.

The minutes from the December 14th, 2023 Board Meeting were discussed. On a motion made by Director Blackburn and a second by Director Attwood, the December 14th, 2023 minutes were approved unanimously.

Treasurers' Report – Treasurers' Report was given by Director Craft, which included for the period of December 9th, 2023 through January 19th, 2024. Director Craft discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 19849-19917. Director Craft then discussed with the Board the financials, which included a FY 23 Profit and Loss with Previous Year Comparison, FY 23 Profit and Loss with FY 23 budget, FY 23 Balance Sheet, FY 24 Profit and Loss Previous Year Comparison, FY 24 Profit and Loss with FY 24 Budget, and a FY 24 Balance Sheet. After Board discussion of the financials, Director England made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 19849-19917, and the financials as presented. A second was made by Director Hayes. The motion was approved unanimously.

Matt Dunn with Crist Engineers then gave the update on current ongoing projects:

4 MG Composite Elevated Water Storage Tank

- Steel work is complete for the cone and vertical steel.
- Notice of Award issued on October 28, 2022.
- Contract Time – 755 Calendar Days
- Substantial Completion Date – October 14, 2024
- Final Completion Date – December 3, 2024
- Contract Amount - \$12,726,000.00
- Change Order #1 - +\$12,233.00
- Change Order #2 - -\$15,022.00
- Revised contract Amount - \$12,723,211.00

- Pay Application #14 - \$240,263.17
- Total Payment to Date - \$10,411,477.40
- Balance Remaining - \$2,311,733.60
- Submittals and RFI review ongoing.
- Project is on schedule.
- Bowl hoisted in air January 11, 2024
- See attached updated construction schedule from Landmark

3 MG Clearwell

- Roof complete.
- Wire wrapping ongoing
- Notice of Award – September 22, 2022
- Contract Time – 363 calendar days
- Substantial Completion Date – February 6, 2024
- Final Completion Date – March 10, 2024
- Original Contract Amount - \$5,132,000.00
- Change Order #1 - \$37,511.00
- Current Contract Amount - \$5,169,511.00
- Pay Application #12 - \$97,375.00
- Total Payment to Date - \$4,700,211.45
- Balance Remaining - \$469,299.55
- Project is on schedule.
- Tank has been filled and tested. Backfill in progress.
- Yard piping must be installed to fill and disinfect tank.
- See attached updated construction schedule from Preload.

High Service Pump Station and Electrical Upgrades

- Final designs complete and project out for bid.
- Drawings and specifications resubmitted to ADOH for approval
- Generator and Switchgear have been ordered per the proposal at the last meeting. Submittals are under review. Responsibility of payment, acceptance, and installation of generator and switchgear will be included in the HSPS bid package and turned over to the contractor in the future.
- Project is out for bid – bid opening scheduled for February 21, 2024.
- Yard piping procurement for (steel pipe, fittings, and valves)
 - **Ferguson Waterworks**
 - Notice of Award – January 26, 2023
 - Notice to Proceed – February 23, 2023
 - Contract Time – 284 calendar days
 - Final Completion Date – November 20, 2023
 - Contract Amount - \$2,809,734.00
 - Pay Application #1 - \$1,614,899.65
 - Total payment to date - \$1,614,899.65
 - Balance remaining - \$1,194,834.35
- Generator and Switchgear Procurement
 - **Nixon Power – Direct Procurement from Kohler**
 - Proposal Executed – August 2, 2023
 - Estimated Deliveries
 - Approved Submittals – January 20, 2024
 - Generator – February 10, 2025
 - Switchgear – August 25, 2025
 - Permanent Load Bank – May 28, 2024

- Contract Amount with Estimated Tax - \$5,292,250.00
- High Service Pumps Procurement (2 pumps w/ motors)
 - **Tencarva Machinery**
 - Notice of Award – February 22, 2023
 - Contract Time – 361 calendar days
 - Final Completion Date – February 18, 2024
 - Contract Amount - \$1,018,816.00
 - Delivery to BWRPWA – On Hold

Parallel 54" Transmission Line – Phase 1

- The project has been split into two contracts – Phase 1A and Phase 1B.
- **Phase 1A – KAJACS Construction**
 - Notice to Proceed – September 5, 2023
 - Contract Time – 450 calendar days
 - Substantial Completion Date – October 9, 2024
 - Final Completion Date – November 28, 2024
 - Original Contract Amount - \$11,820,000.00
 - Change Order #1 (yard piping) - \$980,000.00
 - Current Contract Amount - \$12,800,000.00
 - Pay Application #5 - \$110,454.54
 - Total Payment to Date - \$2,540,403.42
 - Balance Remaining - \$10,256,596.59
 - Surveying, layout, route clearing underway
 - Pipe delivery expected February 2024. Bore/Tunnel under 62 and Railroad completed. Large valves stored at plant site.
 - Yard Piping project – Change Order \$980,000.00
 - Waiting on final pipe delivery end of January
 - Pipe laying should start in February
- **Phase 1B – KAJACS Construction**
 - Notice to proceed – September 5, 2023
 - Contract Time – 450 calendar days
 - Substantial Completion Date – October 9, 2024
 - Final Completion Date – November 28, 2024
 - Original Contract Amount - \$11,820,000.00
 - Change Order #1 (lagoon maintenance) - \$856,125.00
 - Change Order #2 (lagoon maintenance) - \$624,950.00
 - Current Contract Amount - \$13,301,075.00
 - Pay Application #5 - \$251,224.78
 - Payment from Bond Funds - \$110,434.78
 - Payment from BWRPWA Funds - \$140,790.00
 - Total Payment to Date - \$3,290,217.35
 - Balance Remaining - \$10,010,857.65
 - Surveying, layout, route clearing underway
 - Highway 94 Bore/Tunnel complete
 - Large valves stored at plant site.
 - Lagoon Maintenance Project – Changed Orders \$1,481,075.00
 - Dam built / Ravine cleared
 - Sediment hauled from Lagoon #1 to head of ravine for drying before pushing into ravine (likely next summer)
 - Splitter Box extension poured
 - Rip Rap sides completed on Lagoon #1
 - Lagoon #2 cleanout started – too wet – on hold

- Slide Gates / Walkway on order

Parallel 54" Transmission Line – Phase 2

- Route for first 7.25+/- miles under design
- Field surveying work 90% complete.
- Easement preparation set to begin first week of February
- Appraisals and easement acquisition to begin late February
- Geotech, Environmental, and Corp permitting starting soon
- Project must go through LSD in City of Bentonville
- Project to go out to bid in July or August 2024

Parallel 54" Transmission Line – Phase 3 & 4

- Phase 3 – Route for next segment to Centerton is under final study review and will get with staff soon to go over proposed route.
- Phase 4 – Route from Centerton to Decatur will follow soon.
- Phase 4 – Likely to include 10 MG tank at Decatur Tank site.

New Beaver Lake Intake Structure and Raw Water Line

- 48" route being finalized with additional easement on Northern portion to allow for electrical transmission line project. Staff and Carroll Electric will need to approve route before beginning plan and easement preparation.
- Route will need to be surveyed so it can be finalized, and easements can then be written and then begin to be obtained.
- Geotechnical boring work is completed at the new intake site. Samples are now in Springfield being logged and tested by Palmerton and Parrish, Inc. of Missouri. Additional testing of specimens at labs in Ohio and Colorado. DRAFT report completed, waiting on final tests for final report.

New Board Room / Training Facility

- Design work underway
- 60% set has been reviewed
- Audio/Visual meeting held with staff to get equipment direction cleared.
- 90% plans end of January
- Final review and advertisement in February
- Expect to open bids in March

Power Substation Land Acquisition

- Property Closed – now owned by BWRPWA
- Met with Carroll Electric January 10, 2024. Plan for moving forward with power substation and property adjustments
- Substation expected to take 2 years to construct

Operations' Report for December 2023 and January 2024 – Manager Borman then gave the Operations' and Managers Report, which is herein included as part of the official minutes.

Chairman Boston then brought before the Board City of Tontitown's request to become a member of BWRPWA. James Clark from City of Tontitown mentioned to the Board that he would like to be more involved and be a part of the process/decision making concerning BWRPWA. Manager Borman recommended to the Board to approve City of Tontitown's request – City of Tontitown's water usage has steadily been growing, and they have been a reliable customer of BWRPWA. After Board discussion, Director Hayes made a motion to accept and approve City of Tontitown's request to become a member. A second was made by Director Kahrl. The motion carried unanimously. Manager Borman mentioned to James Clark that he would need confirmation from Tontitown's City Council on who will be appointed as Director and Alternate from City of Tontitown. Chairman Boston stated that having City of

Tontitown officially a member of the Board the number of members for a quorum should now be 8 members present at a Board meeting instead of 7 members.

Manager Borman then asked the Board to consider rescheduling the March Board meeting from the March 28th to March 21st or April 4th due to him being out of town for his son's wedding. After Board discussion, Director Craft made a motion to move the March 28th Board meeting to April 4th. A second was made by Director Holt. Motion carried unanimously.

Being no further business before the Board, Director Kahrl made a motion to adjourn at 1106 hours. A second was made by Director Hayes. Motion carried unanimously and the meeting was adjourned.

NEXT BOARD MEETING – February 22nd, 2024

*Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority
SKK: JKW*