

**BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY**  
*Of the State of Arkansas*

**June 27<sup>th</sup>, 2024 Board of Directors' Meeting**  
**Meeting Minutes**

Board of Directors' Meeting for June 27<sup>th</sup>, 2024 was called to order by Vice-Chairman Attwood at 1000 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Director Craft.

**Directors and/or Alternates**

Bella Vista POA .....	Charlie Holt
BCWD #1 .....	William Putman
Centerton .....	Malcolm Attwood
Decatur .....	ABSENT
Gentry .....	Rick Craft
Garfield/Gateway/Lost Bridge .....	Gary Blackburn
Gravette .....	Richard Sutherland
Highfill .....	ABSENT
Lincoln .....	Herb England
Pea Ridge .....	Ken Hayes
Prairie Grove .....	ABSENT
WWA .....	ABSENT
Westville .....	ABSENT
Tontitown .....	James Clark

Others in attendance included Manager Borman, Jana Wright, Eddie Cooper, Nathan Hooper, and Darrin Byrum from BWRPWA, Matt Dunn (via online), Josh Moore, Dean Kendrick (via online), and JP Martin from Crist Engineers, Douglas Sutton from City of Garfield, and Stan Rodgers from Regions Bank.

The minutes from the May 23<sup>rd</sup>, 2024 Board Meeting were discussed. On a motion made by Director Blackburn, and a second by Director Clark, the May 23<sup>rd</sup>, 2024 minutes were approved unanimously.

**Treasurers' Report** – Treasurers' Report was given by Director Craft, which included for the period of May 17<sup>th</sup>, 2024 through June 18<sup>th</sup>, 2024. Director Craft discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 20146-20234. Director Craft then discussed with the Board the financials, which included a Profit and Loss Previous Year Comparison, a Profit and Loss with FY 24 Budget, and a Balance Sheet. After Board discussion of the financials, Director Holt made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 20146-20234, and the financials as presented. A second was made by Director Clark. The motion was approved unanimously.

**Josh Moore with Crist Engineers then gave the update on current ongoing projects:**

**4 MG Composite Elevated Water Storage Tank**

- Notice of Award issued on October 28, 2022.
- Contract Time – 755 Calendar Days
- Substantial Completion Date – October 14, 2024
- Final Completion Date – December 3, 2024
- Contract Amount - \$12,726,000.00
- Change Order #1 - +\$12,233.00
- Change Order #2 - -\$15,022.00
- Current Revised Contract Amount - \$12,723,211.00
- Pay Application #19 - \$175,626.50

- Total Payment to Date - \$11,147,658.57
- Balance Remaining - \$1,575,551.43
- Project is on schedule.
- Work inside column underway on fill, lines, etc.
- Interior and Top Painting phase completed
- See attached updated construction schedule from Landmark

### **3 MG Clearwell**

- Notice of Award – September 22, 2022
- Contract Time – 363 calendar days
- Substantial Completion Date – February 6, 2024
- Final Completion Date – March 10, 2024
- Original Contract Amount - \$5,132,000.00
- Change Order #1 - \$37,511.00
- Current Contract Amount - \$5,169,511.00
- Pay Application #15 - \$210,850.55
- Total Payment to Date - \$5,119,511.00
- Balance Remaining - \$50,000.00
- Project is on schedule.
- Waiting on yard piping to begin filling and chlorination

### **High Service Pump Station and Electrical Upgrades**

- Project in CMAR. Seven Valley's Concrete is CMAR contractor
- CMAR Phase 1 – Building and Concrete work
  - Scope defined for Phase 1
  - GMP - \$6,800,000.00
- Work underway
  - Wet Well digging commenced – 20' of 28" as of 06/20/24
  - Submittals and RFI's underway
- Drawings and specifications resubmitted to ADOH for approval
- Working on revised drawings and comments to get the GMP for Phase2 (Electrical Heavy) and bid packages for transformers and VFD
- Yard piping procurement (steel pipe, fittings, and valves)
  - **Ferguson Waterworks**
    - Notice of Award – January 26, 2023
    - Notice to Proceed – February 23, 2023
    - Contract Time – 573 calendar days
    - Final Completion Date – June 6, 2024
    - Contract Amount - \$2,809,734.00
    - Change Order #1 - \$544,221.23
    - Current Contract Amount - \$3,353,955.23
    - Pay Application #3 - \$538,905.58
    - Total payment to date - \$3,060,555.23
    - Balance remaining - \$293,400.00
    - Final Pipe Delivered February 13, 2024
    - Two additional valves and accessories to be delivered July 1, 2024
    - Working on yard piping changes in a couples of areas due to underground conflicts with other utility lines
- Generator and Switchgear Procurement
  - **Nixon Power – Direct Procurement from Kohler**
  - Proposal Executed – August 2, 2023

- *Generator and Switchgear have been ordered. Resubmittals received from Nixon Power – Generator and Load Bank approved with notes – Switchgear sent back for minor corrections*
- *Estimated Deliveries*
  - *Approved Submittals – June 21, 2024*
  - *Generator – July 2025*
  - *Switchgear – March 2026*
  - *Permanent Load Bank – March 2025*
- *Contract Amount with Estimated Tax - \$6,131,413.00*
- *High Service Pumps Procurement (2 pumps w/ motors)*
  - **Tencarva Machinery**
    - *Notice of Award – February 22, 2023*
    - *Contract Time – 361 calendar days*
    - *Final Completion Date – February 18, 2024*
    - *Contract Amount - \$1,018,816.00*
    - *Delivery to BWRPWA – On Hold*
    - *Pumps built and going through pump testing process*

**Parallel 54" Transmission Line – Phase 1**

- *The project has been split into two contracts – Phase 1A and Phase 1B.*
- **Phase 1A – KAJACS Construction**
  - *Notice to Proceed – September 5, 2023*
  - *Contract Time – 450 calendar days*
  - *Substantial Completion Date – October 9, 2024*
  - *Final Completion Date – November 28, 2024*
  - *Original Contract Amount - \$11,820,000.00*
  - *Change Order #1 (yard piping) - \$980,000.00*
  - *Current Contract Amount - \$12,800,000.00*
  - *Pay Application #10 - \$562,482.00*
  - *Total Payment to Date - \$7,565,077.91*
  - *Balance Remaining - \$5,234,922.09*
  - *Pipe delivery began on 02/12/24.*
  - *Construction progressing – 6,700 feet installed through June 20, 2024*
  - *Yard Piping project – Change Order \$980,000.00*
    - *Final pipe delivery 02/13/24*
    - *Construction underway. 54" being installed under 36" finished water line to connect to Phase 1*
    - *Approximately 750 feet installed through June 20, 2024*
- **Phase 1B – KAJACS Construction**
  - *Notice to proceed – September 5, 2023*
  - *Contract Time – 450 calendar days*
  - *Substantial Completion Date – October 9, 2024*
  - *Final Completion Date – November 28, 2024*
  - *Original Contract Amount - \$11,820,000.00*
  - *Change Order #1 (lagoon maintenance) - \$856,125.00*
  - *Change Order #2 (lagoon maintenance) - \$624,950.00*
  - *Current Contract Amount - \$13,301,075.00*
  - *Pay Application #10 - \$232,942.10*
    - *Payment from Bond Funds - \$232,942.10*
    - *Payment from BWRPWA Funds - \$0.00*
  - *Total Payment to Date - \$8,052,146.46*
  - *Balance Remaining - \$5,248,928.54*
  - *Pipe delivery began February 6, 2024. Expect all remaining pipe by July 1, 2024*

- Construction progressing – over 6,540 feet installed through June 20, 2024
- Lagoon Maintenance Project – NO CHANGE THIS MONTH
  - Dam built / Ravine cleared
  - Sediment hauled from Lagoon #1 to head of ravine for drying before pushing into ravine (likely summer)
  - Splitter Box extension poured
  - Bottom and sides graded
  - Rip Rap sides completed on Lagoon #1
  - Lagoon #2 cleanout started – too wet – on hold
  - Slide Gates / Walkway on order

**Parallel 54" Transmission Line – Phase 2A**

- Route for first 7.25+/- miles walked out and under design
- Field surveying work 98% complete.
- Met with Bentonville Parks and Trailblazers for area crossings through parks and bike trails
- Sent to ADOH for review
- Appraisals nearing completion
- Easement acquisition underway
- Geotech work and report completed
- Environmental, Corp permitting underway
- Project must go through LSD in City of Bentonville. Pre-application meeting was held March 27, 2024
- Project under CMAR with KAJACS Contractors, Inc.
- CMAR agreement signed – Preconstruction Services underway – steel pipe being bid - should have pricing at July meeting
- Potholing existing utility crossings

**Parallel 54" Transmission Line – Phase 2B & 2C**

- Phase 2B – Route for next segment to Centerton is being studied and reviewed with CMAR contractor for final route selection.
- Phase 2C – Route from Centerton to Decatur will follow soon
- Phase 2C – Likely to include 10MG tank at Decatur Tank Site

**New Beaver Lake Intake Structure and Raw Water Line**

- 48" route being finalized for route selection. Electric easement with Carroll Electric being coordinated for new power substation site.
- Route will need to be surveyed so it can be finalized, and easements can then be written and then begin to be obtained.
- Geotechnical boring work is completed at the new intake site. Samples are now in Springfield being logged and tested by Palmerton and Parrish, Inc. of Missouri. Report is completed and currently under review.

**New Board Room / Training Facility**

- Notice to Proceed – June 3, 2024
- Contract Time – 330 calendar days
- Substantial Completion Date – March 30, 2025
- Final Completion Date – April 29, 2025
- Original Contract Amount - \$1,664,500.00
- Pay Application No - \$0.00
- Total Payment to Date - \$0.00
- Balance Remaining - \$1,664,500.00

### **Power Substation Land Acquisition**

- Property Closed – now owned by BWRPWA
- House site cleaned up and all structures removed.
- Met with Carroll Electric January 10, 2024. Plan on moving forward with power substation and property adjustments
- Substation expected to take 2 years to construct
- Lot line adjustment underway

**Operations' Report for May 2024** – Manager Borman then gave the Operations' and Managers' report for May 2024, which is herein included as part of the official minutes.

Manager Borman then discussed the Intake Structure with the Board. BWRPWA has two options concerning the Intake, neither option being ideal. The first option would be to spend \$20M on another redundant pump and repairs. The second option would be for the long-term solution in authorizing Crist Engineers to begin in earnest the designs and specs for the new Intake Structure and to push forward with the project. The reason that this is being brought up now is for long term resiliency and going forward for BWRPWA. The master plan is being updated to feature a more precise/factual pricing for projects/supplies in today's economy, and a new rate study will be performed in 2025 based on what the capital needs are at that point going forward. If choosing to move forward with the new Intake Structure, the Board should have a solid estimate of what the Intake Structure will actually cost and what the rate increase would be to cover the financial aspects of the project. The raw water line, new Intake Structure, 54-inch line to Decatur, and extra storage at Decatur will go a long way in adding long term resiliency to BWRPWA without having to increase treating water. BWRPWA can treat more water, but BWRPWA is not capable of distributing the extra water. The repairs to the Intake to add redundancy and resiliency will cost BWRPWA close to \$20M. Manager Borman recommended to the Board to move forward with the designs and specs of the new Intake Structure. After Board discussion, Director Holt made a motion to authorize Crist Engineers to begin the designs and specs for the new Intake Structure. A second was made by Director Putman. Motion carried unanimously.

Manager Borman then asked the Board to consider moving the July 25<sup>th</sup> board meeting to August 1<sup>st</sup> and the August 22<sup>nd</sup> board meeting to August 29<sup>th</sup>. The July 25<sup>th</sup> board meeting coincides with AWWMA Summer Conference and moving the August meeting back a week will ensure board discussion of construction bids. After board discussion, Director Clark made a motion to move the July and August board meetings to August 1<sup>st</sup> and August 29<sup>th</sup>. A second was made by Director Craft. Motion carried unanimously.

Being no further business before the Board, Director Holt made a motion to adjourn at 1057 hours. A second was made by Director Craft. Motion carried unanimously and the meeting was adjourned.

### **NEXT BOARD MEETING – AUGUST 1<sup>st</sup>, 2024**

Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority  
SKK: JKW