

BENTON/WASHINGTON REGIONAL PUBLIC WATER AUTHORITY
Of the State of Arkansas

May 23rd, 2024 Board of Directors' Meeting
Meeting Minutes

Board of Directors' Meeting for May 23rd, 2024 was called to order by Chairman Boston at 1000 hours in the Authority's Board Room at the Water Treatment Plant. Opening invocation was given by Director Craft.

Directors and/or Alternates

Bella Vista POA	ABSENT
BCWD #1	William Putman
Centerton	Malcolm Attwood
Decatur	James Boston
Gentry	ABSENT
Garfield/Gateway/Lost Bridge	Gary Blackburn
Gravette	Richard Sutherland
Highfill	Dustin Kahrl
Lincoln	Herb England
Pea Ridge	Ken Hayes
Prairie Grove	Chuck Wiley
WWA	ABSENT
Westville	Zeb Black
Tontitown	James Clark

Others in attendance included Manager Borman, Jana Wright, Eddie Cooper, and Darrin Byrum from BWRPWA, Matt Dunn, Josh Moore, Dean Kendrick (via phone), and JP Martin (via phone) from Crist Engineers, and Jacob Davis from BCWD #1.

The minutes from the April 25th, 2024 Board Meeting were discussed. On a motion made by Director Clark and a second by Director Kahrl, the April 25th, 2024 minutes were approved unanimously.

Treasurers' Report – Treasurers' Report was given by Manager Borman, which included for the period of April 18th, 2024 through May 16th, 2024. Manager Borman discussed the check detail with the Board, which included payroll, electronic fund transfers, and checks 20098-20145. Manager Borman then discussed with the Board the financials, which included a Profit and Loss Previous Year Comparison, a Profit and Loss with FY 24 Budget, and a Balance Sheet. After Board discussion of the financials, Director Holt made a motion to approve the Check Detail for payroll, electronic fund transfers, checks 20098-20145, and the financials as presented. A second was made by Director England. The motion was approved unanimously.

Matt Dunn with Crist Engineers then gave the update on current ongoing projects:

4 MG Composite Elevated Water Storage Tank

- Notice of Award issued on October 28, 2022.
- Contract Time – 755 Calendar Days
- Substantial Completion Date – October 14, 2024
- Final Completion Date – December 3, 2024
- Contract Amount - \$12,726,000.00
- Change Order #1 - +\$12,233.00
- Change Order #2 - -\$15,022.00
- Current Revised Contract Amount - \$12,723,211.00
- Pay Application #18 - \$90,950.34

- Total Payment to Date - \$10,972,033.07
- Balance Remaining - \$1,751,177.93
- Submittals and RFI review ongoing.
- Project is on schedule.
- Steel air phase 100% complete
- Interior and Top Painting phase underway
- See attached updated construction schedule from Landmark

3 MG Clearwell

- Notice of Award – September 22, 2022
- Contract Time – 363 calendar days
- Substantial Completion Date – February 6, 2024
- Final Completion Date – March 10, 2024
- Original Contract Amount - \$5,132,000.00
- Change Order #1 -+ \$37,511.00
- Current Contract Amount - \$5,169,511.00
- Pay Application #14 - \$187,397.00
- Total Payment to Date - \$4,908,660.45
- Balance Remaining - \$260,850.55
- Project is on schedule.
- Backfill completed, mow strip installed, seeding complete, grass growing
- Yard piping connections have been made and yard piping underway
- See attached updated construction schedule from Preload.

High Service Pump Station and Electrical Upgrades

- Project in CMAR. Seven Valley's Concrete is CMAR Contractor
- CMAR Phase 1 – Building and Concrete work
 - Scope defined for Phase 1
 - GMP - \$6,800,000.00
- Drawings and specifications resubmitted to ADOH for approval
- Generator and Switchgear have been ordered. Resubmittals received from Nixon Power – currently under review with Brown Engineers
- Yard piping procurement (steel pipe, fittings, and valves)
 - **Ferguson Waterworks**
 - Notice of Award – January 26, 2023
 - Notice to Proceed – February 23, 2023
 - Contract Time – 573 calendar days
 - Final Completion Date – June 6, 2024
 - Contract Amount - \$2,809,734.00
 - Change Order #1 - \$544,221.23
 - Current Contract Amount - \$3,353,955.23
 - Pay Application #3 - \$538,905.58
 - Total payment to date - \$3,060,555.23
 - Balance remaining - \$293,400.00
 - Final Pipe Delivered February 13, 2024
 - Two additional valves and accessories to be delivered June 6, 2024
- Generator and Switchgear Procurement
 - **Nixon Power – Direct Procurement from Kohler**
 - Proposal Executed – August 2, 2023
 - Estimated Deliveries
 - Approved Submittals – May 20, 2024

- Generator – June 2025
- Switchgear – January 2026
- Permanent Load Bank – November 2024
- Contract Amount with Estimated Tax - \$5,292,250.00

When submittals have been reviewed and approved, a pay application/request will be issued for 10% down to Kohler on the contract amount and then the 59-week clock begins.

- High Service Pumps Procurement (2 pumps w/ motors)
 - **Tencarva Machinery**
 - Notice of Award – February 22, 2023
 - Contract Time – 361 calendar days
 - Final Completion Date – February 18, 2024
 - Contract Amount - \$1,018,816.00
 - Delivery to BWRPWA – On Hold

Matt Dunn stated that several meetings have occurred with Seven Valleys Concrete, the Contract Manager over the HSPS. Beginning scope of work has been established and will be phase one of the CMAR Process and will include the building itself, the concrete wet well, and the piping. The electrical part of the project will be phase 2 of the CMAR Process. The scope of work and pricing for Phase 2 will follow promptly – there are details of phase 2 that need to be clarified. All parties involved came to terms with a guaranteed maximum not to exceed amount of \$6.8M for phase 1 of the CMAR process. A detailed scope of work was presented by Seven Valleys and that scope of work is based on plans, drawings, and specifications. There are several items on the plans that will need to be addressed/changed with the possibility of reducing the price of Phase 1 significantly. Seven Valleys Concrete could begin on the site work of the project as early as June 1st. Matt Dunn then asked the Board for approval of Phase 1 of the CMAR Process on the HSPS with BWRPWA'S Construction Manager, Jake Davison from Seven Valleys to proceed with the HSPS building for a guaranteed maximum not to exceed amount of \$6.8M. The changes to the plans/drawings that could reduce the amount of Phase 1 cannot be implemented until the Board approves the maximum not to exceed amount given. With Board approval, designs and specifications towards phase 1 can be revisited and changed to implement a price reduction. After Board discussion, Director Holt made a motion to approve Phase 1 (building, concrete wet well, and piping) of the HSPS project for maximum amount/not to exceed amount of \$6.8M. A second was made by Director Kahrl. Motion carried unanimously.

Parallel 54" Transmission Line – Phase 1

- The project has been split into two contracts – Phase 1A and Phase 1B.
- **Phase 1A – KAJACS Construction**
 - Notice to Proceed – September 5, 2023
 - Contract Time – 450 calendar days
 - Substantial Completion Date – October 9, 2024
 - Final Completion Date – November 28, 2024
 - Original Contract Amount - \$11,820,000.00
 - Change Order #1 (yard piping) - \$980,000.00
 - Current Contract Amount - \$12,800,000.00
 - Pay Application #9 - \$1,638,057.57
 - Total Payment to Date - \$7,002,595.91
 - Balance Remaining - \$5,797,404.10
 - Pipe delivery began on 02/12/24.
 - Construction progressing – 5,771 feet installed through May 15, 2024
 - Yard Piping project – Change Order \$980,000.00
 - Final pipe delivery 02/13/24
 - Construction underway. Connections to new clearwell completed.
 - Connections to Treatment Plant train and line to old clearwell completed last week

- Connection to the elevated tank complete
- Approximately 350 feet installed through May 15, 2024
- **Phase 1B – KAJACS Construction**
 - Notice to proceed – September 5, 2023
 - Contract Time – 450 calendar days
 - Substantial Completion Date – October 9, 2024
 - Final Completion Date – November 28, 2024
 - Original Contract Amount - \$11,820,000.00
 - Change Order #1 (lagoon maintenance) - \$856,125.00
 - Change Order #2 (lagoon maintenance) - \$624,950.00
 - Current Contract Amount - \$13,301,075.00
 - Pay Application #9 - \$674,083.90
 - Payment from Bond Funds - \$667,633.90
 - Payment from BWRPWA Funds - \$6,450.00
 - Total Payment to Date - \$7,819,204.36
 - Balance Remaining - \$5,481,870.64
 - Pipe delivery began February 6, 2024
 - Construction progressing – over 5,202 feet installed through May 15, 2024
 - Lagoon Maintenance Project – NO CHANGE THIS MONTH
 - Dam built / Ravine cleared
 - Sediment hauled from Lagoon #1 to head of ravine for drying before pushing into ravine (likely summer)
 - Splitter Box extension poured
 - Bottom and sides graded
 - Rip Rap sides completed on Lagoon #1
 - Lagoon #2 cleanout started – too wet – on hold
 - Slide Gates / Walkway on order

Parallel 54" Transmission Line – Phase 2

- Route for first 7.25+/- miles walked out and under design
- Field surveying work 98% complete.
- Met with Bentonville Parks and Trailblazers for area crossings through parks and bike trails
- Appraisals nearing completion
- Easement documentation revised and revised easements being prepared. Acquisition starting as soon as documents received.
- Geotech work and report completed
- Project must go through LSD in City of Bentonville. Pre-application meeting was held March 27, 2024
- Project advertised for CMAR contractors – Due May 10, 2024

Pipeline CMAR Recommendation – Matt Dunn then mentioned to the Board that at the last board meeting, the Board approved advertising for the CMAR Process towards the remaining phases of the parallel line project. Three construction companies submitted Statement of Qualifications for the CMAR Manager. Those companies were KAJACS Construction, Nabholz Construction, and Garney Construction. Manager Borman stated that the proposals given were between KAJACS Construction and Garney Construction. The biggest concern towards Garney Construction is that over 40% of the project is contracted out. KAJACS Construction will self-perform the entire project. KAJACS Construction is already doing Phase 1 of the parallel line project and it would be an easy transition for them to continue with the remaining phases. After reviewing the SOQ's with the staff of BWRPWA, all were in agreement to recommend KAJACS Construction as the CMAR Construction Manager for the remaining phases (2, 3, and 4) of the parallel line project. Manager Borman made a recommendation to the Board to award the CMAR Contract to KAJACS Construction as the Manager and Contractors for the remaining phases of the parallel line project. If awarded the contract, KAJACS Construction would present a bid with a not to exceed amount for phase 2 to the Board, Staff of BWRPWA, and Crist Engineers for approval. After Board discussion, Director Holt made a

motion to award the CMAR Contract to KAJACS Construction for the remaining phases (2, 3, and 4) of the parallel line project. A second was made by Director Putman. The motion carried with 8 voting for the motion and 1 voting against.

Parallel 54" Transmission Line – Phase 3 & 4

- Phase 3 – Route for next segment to Centerton is under final study review and will get with staff soon to go over proposed route.
- Phase 4 – Route from Centerton to Decatur will follow soon.
- Phase 4 – Likely to include 10 MG tank at Decatur Tank site.

New Beaver Lake Intake Structure and Raw Water Line

- 48" route being finalized for route selection. Electric easement with Carroll Electric being coordinated for new power substation site.
- Route will need to be surveyed so it can be finalized, and easements can then be written and then begin to be obtained.
- Geotechnical boring work is completed at the new intake site. Samples are now in Springfield being logged and tested by Palmerton and Parrish, Inc. of Missouri. Report is completed and currently under review.

New Board Room / Training Facility

- Bid opening April 3, 2024 – Low bid \$1,664,500.00 – SSI of Springdale, AR
- Board approved bids at the last meeting and contract was awarded to SSI
- Preconstruction Conference set for 9:00 a.m. on Wednesday, May 15, 2024
- Construction time to begin – June 3, 2024

Power Substation Land Acquisition

- Property Closed – now owned by BWRPWA
- House site cleaned up and all structures removed.
- Met with Carroll Electric January 10, 2024. Plan on moving forward with power substation and property adjustments
- Substation expected to take 2 years to construct
- Lot line adjustment underway

Operations' Report for April 2024 – Manager Borman then gave the Operations' and Managers' report for April 2024, which is herein included as part of the official minutes. Manager Borman then mentioned to the Board that on May 15th an Intake pump shut itself down due to overage amperage. The transformer on pump 4 was tested and it is a complete failure – it will have to be replaced or rebuilt. The amount of a new transformer is \$22,000.00 and is 16-weeks out, which would put BWRPWA out past summer. A refurbished transformer in the amount of \$26,000.00 was authorized to be purchased and will be delivered the week of May 27th. In regards to the Intake, pump 2 and motor 3 will need to be rebuilt. BWRPWA has a motor at Global that has been rebuilt and will possibly be installed on pump 3. The original pumps/equipment was evaluated by Siemens and the drives on said equipment are now obsolete. With equipment/parts being obsolete, needing upgraded, and/or replaced, the Intake is in need of a major overhaul.

Being no further business before the Board, Director Kahrl made a motion to adjourn at 1107 hours. A second was made by Director Craft. Motion carried unanimously and the meeting was adjourned.

NEXT BOARD MEETING – JUNE 27th, 2024

Rick Craft, Secretary/Treasurer – Benton/Washington Regional Public Water Authority

SKK: JKW